

**DEPARTMENT OF SPACE
ISRO PROPULSION COMPLEX**

For the convenient transaction of business of the Government the following rules are framed.

1. Government of India (Allocation of business) Rules.
2. Government of India (Transaction of business) Rules.

The Transaction of Business Rules defines the authority, responsibility and obligation of the Department in the matter of disposal of business allotted to it. The rules and regulations formulated by the Government of India in the form of Fundamental Rules, Supplementary Rules, General Financial Rules, Delegation of Financial Powers Rules, etc., are followed with suitable modifications by the Department, wherever required. Following general rules/manuals as amended from time to time are used for discharging its functions:

1. FR &SR
2. General Financial Rules
3. CCS (Conduct Rules)
4. Establishment Manual
5. DOS Employees' (CCA Rules)
6. DOS Study Leave Rules
7. DOS Allotment of Residence Rules
8. DOS Book of Financial Powers
9. Receipt and Payment Rules
10. Civil Accounts Manual
11. CPWD Manual
12. IT Rules
13. DOS Purchase Manual
14. DOS Stores Procedure
15. Contract Labour (Regulation & Abolition) Act
16. Foreign Trade (Development & Regulation) Act
17. Foreign Exchange Management Act
18. FEMA Rules
19. Goods & Service Tax Act
20. CVC Guidelines
21. Manual for Procurement of Goods
22. Manual of Procurement of Consultancy Services
23. Employment Exchanges (Compulsory Notification of vacancies) Act
24. Employees Provident Funds and Miscellaneous provisions Act
25. Central Government Employees Group Insurance Scheme
26. HBA Rules
27. Leave Travel Concession Rules
28. Children Education Allowance Rules
29. Central Services (Medical Attendance) Rules
30. The customs Act
31. Carriage by Air Act
32. Carriage of goods by Sea Act
33. Carriage by Road Act
34. Customs Tariff Act
35. Customs Manual
36. Sale of Goods Act
37. Arbitration Act
38. Arbitration & Conciliation (Amendment) Act
39. ICC Rules of Arbitration
40. Indian Contract Act
41. Negotiable Instruments Act
42. Information Technology Act
43. Disaster Management Act
44. Professional Tax Act
45. Employees State Insurance Act
46. Apprentice Act

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