

Sl No.	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)
	<b>Name of Boards, Council, Committee etc.</b>	<b>Composition</b>	<b>Dates from which constituted</b>	<b>Term/ Tenure</b>	<b>Powers and Functions</b>	<b>Whether their meetings are open to the public</b>	<b>Whether the minutes are open to the public</b>	<b>Place where the minutes if open to the public are available</b>
1.	Management Council - MC	Director, AD, DDs, GD MSA & Head PGA	09.06.2025	Until further orders	Overall programme planning and management of the Unit including budget, safety, human resources etc.	No	No	NA
2.	IPRC Centre Scientific Committee-ICSC	-----	05.09.2023	Until further orders	General discussion about the highlights of major achievements in entities & groups, workplan and status of deliverables for upcoming missions etc.	No	No	NA
3.	Academic Selection Committee	-----	03.04.2024	Until further orders	Review and recommend applications received from employees for higher studies and paper presentation in seminars / conferences etc.	No	No	NA
4.	Survey Committee	-----	27.04.2023	Until further orders	Inspection of office equipment/furniture/ fixtures proposed for declaring surplus or obsolete and fixing reserve price for items recommended for condemnation	No	No	NA
5.	Junior Purchase Committee -JPC	Constituted by Director comprising technical experts, Budget Co-ordinators, Head, P&S Head, Accts/IFA etc.	As and when required	Until further orders	Scrutinise the purchase proposals and identify suitable suppliers.	In respect of Tender Opening against Public Tender / Global Tender only	No	NA

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6.	Senior Purchase Committee-SPC	Constituted by Director comprising technical experts, Budget Co-ordinators, Head, P&S Head, Accts/IFA etc.	As and when required	Until further orders	Scrutinise the purchase proposals and identify suitable suppliers.	In respect of Tender Opening against Public Tender / Global Tender only	No	NA
7.	Transport Advisory Committee-TAC	-----	15.02.2023	Until further orders	Reviewing the existing fleet of transport and suggesting modifications and also to advise on future planning of transport requirements.	No	No	NA
8.	Staff Grievance Committee	-----	06.10.2023	Until further orders	To look into the grievances received from the employees and to submit report together with the recommendations to the Director	No	No	NA
9.	Internal Complaints Committee, IPRC	-----	04.01.2024	Until further orders	To look into all complaints of sexual harassment and submit report together with the recommendations to the Director	No	No	NA
10.	Official Language Implementation Committee (OLIC)	-----	27.07.2023	Until further orders	To effectively implement Official Language in the Unit	No	No	NA
11.	Canteen Advisory Committee-CAC	-----	13.06.2023	Until further orders	Suggesting improvements and assessing requirements related to canteen and guest house service and to submit recommendations to Director	No	No	NA

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12.	Space Allocation Committee	-----	27.04.2023	Until further orders	To review requirements for office space and its allocation and submit recommendation to Director	No	No	NA
13.	Canteen Management Committee	-----	01.08.2024	Until further orders	Executive body for taking care of the effective running of canteen and guest house service	No	No	NA
14.	Telephone Advisory Committee	-----	29.08.2024	Until further orders	Review the norms for STD, Local, Mobile Phone, Intranet, Internet facility connections	No	No	NA
15.	Content Review Committee	-----	05.12.2023	Until further orders	Review and recommend the information to be disseminated suo-motu in the Unit's website	No	No	NA